



# Davis Arts Center Facility Rental Information

Davis Arts Center has a number of event and studio room spaces available to rent for your class or special event. Rental rate is dependent on rental location and duration (please see below for the rental overview). Rental rates are not prorated and are subject to change at any time with no prior notice.

Renters are required to build 30 minutes of prep and clean-up time in addition to the hours of their event and will be charged accordingly.

## Overview

Rental Availability	Times	Days	Rental Rates
<b>Standard business hours</b>	9:00 am-8:00 pm	Monday-Friday	\$25/hour or \$150/hour

Space	Size	Floor Type	Potential Uses	Standard business hours rental rates
<b>Studio E</b>	~ 600 sq. ft.	Cement	Birthday parties Arts/Crafts Classes & Workshops	\$25/hour
<b>Studio F</b>	~ 600 sq. ft.	Carpet	Meeting space	\$25/hour
<b>Studio G</b>	~ 612 sq. ft.	Wood	Dance studio	\$25/hour
<b>Studio H</b>	~ 1000 sq. ft.	Wood	Dance studio	\$25/hour
<b>Atrium</b>	~ 1800 sq. ft.	Carpet	Special events Meeting space	\$150/hour



## Inquiries

If you are interested in renting out a facility space, please complete the [Facility Rental Proposal Form](#) on our website. To be considered as a renter, renters must meet the below rental requirements.

Requirement	Description
Insurance Requirement	Provide proof of a current and active Certificate of Insurance AND an Additional Insured Endorsement
Permits (event dependent)	Renters must obtain the necessary permits, including those for alcohol and sound, for their events as needed.

## Rental Process and Expectations

	Step	Description	Due Date
1	Submit the Facility Rental Proposal form	To be completed by all renters.	
2	Facility Use Contract	To be completed by all renters.	At least 30 days or more before start of event
3	Hold date fee	For one-time special events.	Same time as Facility Use Contract
4	Security cleaning deposit fee	For one-time special events.	2 weeks before start of event
5	Insurance Requirement	To be completed by all renters. Provide proof of a current and active Certificate of Insurance AND an Additional Insured Endorsement	2 weeks before event start
6	Facility Use Payment	To be completed by all renters.	2 weeks before event start



## Space Details

### Studio E



Size	~600 sq. ft.
Floor Type	Cement
Windows	No
Mirrors	No
Other Features	
Anticipated/ Potential Uses	Special events (meetings, birthday parties, arts/crafts classes & workshops)



## Studio F



Size	~600 sq. ft.
Floor Type	Carpet
Windows	Yes
Mirrors	Yes - 1 Full Wall
Other Features	Mechanized projects screens, manual pull down screens, fans, access to storage closet offset back office
Anticipated/ Potential Uses	Special events (meetings, birthday parties, memorials)



## Studio G



Size	~612 sq. ft.
Floor Type	Wood
Windows	Yes
Mirrors	Yes
Other Features	ballet barres (removable), Storage cabinet, sound system & mounted speakers, fans, benches (include storage)
Anticipated/ Potential Uses	Dance studio



## Studio H



Size	~1000 sq. ft.
Floor Type	wood - specific for ballet and pointe
Windows	Yes
Mirrors	Yes
Other Features	ballet barres (removable), Storage cabinet, sound system & mounted speakers, fans, benches (include storage)
Anticipated/ Potential Uses	Dance studio



## Atrium



Size	~1800 sq. ft.
Fire Code Capacity	213 (max capacity)
Hours Available	Available for 10 pm
Floor Type	carpeted floor
Windows	yes - near ceiling
Mirrors	No
Other Features	stage lighting, fans
Anticipated/ Potential Uses	Special events (meetings, birthday parties, memorials)